



Brighton High School

Tel 585/242-5000

1150 Winton Road S. Rochester, New York 14618

Fax 585/242-7364

Dr. Thomas Hall, Principal
Ms. Teresa Mosher, Assistant Principal
Mr. Matt Comeau, Assistant Principal
TBD, Assistant Principal

REQUEST FOR RECORDS

Today's Date: _____

Name: (as it was when at BHS) _____

D.O.B.: _____

Year of Graduation: _____

(if not graduated, date last attended)

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Area Code + Number

Requesting:

- ☐ Transcript (official transcripts CANNOT BE FAXED)
- ☐ Sat/act SCORES (not official)
- ☐ Health/Immunization Records
- ☐ Special Education Records: (If you have been out of H.S. for more than 2 years, Special Ed. Records must be obtained from Student Services Office, 2035 Monroe Ave., Rochester, NY 14618 585-242-5200 Ext. 5531)
- ☐ IEP
- ☐ 504 Plan
- ☐ Psychoeducational Testing

Where requested information should be sent:

College/Organization Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

OR Faxed to: College/Organization Name: _____

Fax Number: _____

Area Code + Number

SIGNATURE REQUIRED

Please complete and mail this form to: If you have any questions or need more information, please call 585-242-5000, Ext. 4811

Registrar's Office
Brighton High School
1150 Winton Road South
Rochester, NY 14618
OR Fax to: (585) 242-5210

caring for excellence ♦ the tradition continues